**ROTARY CLUB OF STIRLING**

**COMMUNITY GRANT PROGRAM**

**2024**

Are you a local community not-for-profit group, an environmental group, an educational institution or an individual with a community project you would love to see realized?

T**he Rotary Club of Stirling Community Grant Program 2024 might be able to help!**

We encourage you to tell us about a great community project we should get involved in and look forward to your application. If successful you will be asked to come and speak to the members of the Rotary Club of Stirling about the success of your project.

**PLEASE NOTE**

**Our Community Grant Program 2024 is limited to $8000 in total with a maximum grant amount per application to be set at $1000. We will of course consider lesser amounts as well if your project is only a small one. Please indicate in the Project Description how much grant money you are requesting.**

**We have a Grants Committee that assesses each application on merit.**

# APPLICATION FORM – 2024

## EXPRESSION OF INTEREST FOR COMMUNITY GRANTS

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| **1. ORGANISATION DETAILS** |
| **1.1 Incorporated Organisation:**  |
| Name of Organisation: |
| Location address: |
| Postal address: |
| ABN GST registered? *(please circle)* YES / NO |

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| **1.2 Organisation Chairperson** |
| Mr / Mrs / Ms: |
| First name: |
| Surname: |
| Position: |
| Phone: |
| Email: |

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| **1.3 Applicant Organisation: \*\*** *Use only if not incorporated* |
| Name of Applicant Organisation: |
| Location address: |
| Postal address: |

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| **1.4 Project Contact Person** |
| Mr / Mrs / Ms: |
| First name: Surname: |
| Position: Phone: |
| Email: |

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| **2. PROJECT DETAILS** |
| **2.1 Name of Project:** *Describe in less than 10 words* |
| **2.2 Start date: End date:** |
| **2.3 Project Description** *Background to the project, what the project will do, who for and how it will be done, how much grant money are you requesting.* |

***Note: if successful, funding will be made available from April 2024***

**3. DECLARATION**

3.1 Agreement to conditions of funding

The Rotary Club of Stirling Community Grant Program is designed to generate awareness within the general public of the availability of funds from the Rotary Club of Stirling. The members of the Rotary Club of Stirling work hard to raise this money & our Community Grant Program will help us effectively deal with the large numbers of requests that we receive for support.

This is designed to be a funding model that does not guarantee or offer funds on a recurring basis.

The pool amount is set at $8000 (WITH A MAXIMUM GRANT OF $1000 PER APPLICATION) to be divided at the discretion of the Community Grant Committee of the Rotary Club of Stirling. All decisions made by the club are considered final.

The purpose of the Rotary Club of Stirling Community Grant Program is to offer not for profit community organisations, clubs, individuals, cultural & environmental groups & associations and educational institutions funding for their needs &/or projects in the Adelaide Hills Council district.

The Rotary Club of Stirling does not intend or condone the use of this Community Grant program to be used for monetary profit but insists that it is used by the above mentioned, not for profit organisations/ individuals, to achieve their goals.

Applicants seeking Community Grant funding must ensure that the project meets with all federal/ state laws and meets local council guidelines. Please check relevant websites.

Successful applicants must use the allocated funds within the financial year that they are allocated, unless specifically agreed to by the Rotary Club of Stirling.

3.2 Limitations

The Rotary Club of Stirling will not consider, nor approve applications whose primary purpose is to promote religious beliefs, political beliefs, individual or sporting prizes, projects already completed, and especially events/ requests that contravene the guiding principles of Rotary, the 4-way test:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it build GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

3.3 Assessment Criteria

All applications for a Rotary Club of Stirling Community Grant will be assessed against the following criteria:

* Adherence to the Rotary core values, as underlined in the 4-way test.
* Benefits to the community.
* Demonstrated community support for a project &/ or activities planned.
* Measurability of outcomes.

3.4 How are Rotary Club of Stirling Community Grants assessed?

The Rotary Club of Stirling Community Grant assessment panel, consisting of 4 members appointed by the board of directors of the Rotary Club of Stirling, undertakes the role of assessing all applications, based on the before mentioned assessment criteria.

The Rotary Club of Stirling Community Grant assessment panel will recommend those projects &/or activities that most meet the values and expectations, underlined in the assessment criteria, and present these to the board of directors of the Rotary Club of Stirling for final approval.

If your application is successful, you will be notified in writing by the club, and it is expected that you will attend a Rotary Club of Stirling meeting to outline your project before the project/ activity, AND after said project/ activity to deliver an outcome report. Failure to do so will be taken into consideration for future applications/ requests for grants.

If you are not successful, the club will be in contact to advise why you were not successful and advise how you may wish to apply again in the future, to gain a better chance of approval.

All grants MUST be spent in the way they were granted, within 12 months. Any unspent monies must be advised to & returned to the Rotary Club of Stirling.

3.5 Recognising the Rotary Club of Stirling’s contribution

One of the conditions of receiving funding through the Rotary Club of Stirling Community grant program is that the recipients recognise the support/ contribution of the Rotary Club of Stirling.

This can be achieved by the following methods:

* Include the Rotary emblem on any printed materials.
* Acknowledge the support/ funding of the Rotary Club of Stirling in any press releases, articles, media, or socials.
* Attend our meeting & present to the members the aspirations & /or results of our grant.
* Invite &/ or acknowledge members of the Rotary Club of Stirling at your event.
* Recognise the contribution of the Rotary Club of Stirling with on-site signage.

The Rotary Club of Stirling also retain the right to use &/or promote any photos or promotional material on our website or social media platforms.

**3.6 Signatories** *The application must be signed by 2 persons authorised by the organisation.*

*At least one signatory must be an Executive member of the Board or Management Committee.*

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| ***We declare that the information supplied is true and accurate to the best of our knowledge.*** |
| ***We also acknowledge that this one-off project does not involve ongoing Government funding*.** |
| **1) Name Signature** |
|  **Position Date** |
| **2) Name Signature** |
|  **Position Date** |

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| ***Applications close: Friday March 28 2024 at 5:00pm******Please either - e-mail your application to*** ***info@stirlingrotary.com.au*** ***or******Post to Rotary Club of Stirling, P.O. Box 144 Stirling SA 5152*** |